

Gary Kliegl
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OBJECTIVE: Seeking a position that will challenge my abilities and utilize my skills.

EXPERIENCE: Dynamite Tool Co., Bohemia, New York

Web Maintenance 03/2010-01/2011

- *Put Products on the website for customers to browse
- *Changed selling prices for products on website
- *Filled out and printed UPS labels for packages to be shipped

New York Broadcasting, Deer Park, New York

Graphic Design 04/2008-06/2008

- *Created web sites containing products for sale
- *Made concept designs of web site layouts
- *Worked on ideas for layouts and images for web sites

BuildingStar Corporate Services, Ronkonkoma, New York

Security Guard 02/2006-09/2006

- *Patrolled the area and secure property of the client
- *Checked I.D. to allow employees entrance
- *Reported in log book all events that take place during shift

Poolandspa.com, Yaphank, New York

Warehouse 05/2004-08/2004

- *Boxed orders people made via website
- *Labeled orders using a special UPS labeling program
- *Stocked ordered packages onto UPS truck for delivery

Whitman Packaging, Yaphank, New York 03/2005-06/2005

Assembler/Line Attendant 06/2002-05/2004

- *Packaged products for shipment
- *Assembled Clinique and Estee Lauder products
- *Opened box of products and supply Assemblers with products

EDUCATION: Katharine Gibbs School, June 2008
A.A.S. Degree: Graphic Design

SKILLS:

*Adobe Photoshop	*Adobe Illustrator
*Macromedia Dreamweaver	*Quark Express
*Adobe Indesign	*Adobe ImageReady
*HTML	*Microsoft Word